**Notes of the Riverside Medical Centre PPG Meeting**

**Held on 27th November 2018**

**Present:**

Margaret Shillito Patient Representative

Cath Wilson Riverside Medical Centre

Barbara Chilton Patient Representative

Sylvia Megson Patient Representative

Janet Eaton Patient Representative

**Apologies**

Joyce Swindlehurst PPG Chair

June Price Patient Representative

**Notes from previous meeting -** Agreed

**Matters Arising**

* Sit & Wait Notice – Cath advised that if a GP is not working in the Sit & Wait session on any particular day – ie doing other session such as Coil fitting, Minor Surgery, Implants, joint injection appointments etc, a notice would be added to the Call screen to advise of this so patients would be aware that a particular GP wasn’t seeing S&W patients and that those patients being called to that GP wasn’t jumping the queue.
* Seasonal Influenza Vaccinations – Sylvia asked about the Flu clinics and uptake of vaccination this year as there had been some issues with obtaining the new over 65 vaccine – Cath advised that the Practice was on track to meet the requirements although many of the over 65’s had been vaccinated in the Pharmacies locally – it is positive that many patients had been able to get their vaccination at pharmacies but this would mean that the surgery would lose the income of the flu vaccines this year. It is hoped that supplies would be increased next year and that there will not be the same issues.
* A large part of the meeting was taken up with discussions on how to increase awareness and attendance of new patients to the PPG meetings. Suggestions included the group attending the surgery to talk to patients – some members were happy to do this, others less agreeable. It was therefore suggested that we would canvass our Virtual PPG members for their opinions on what would make attendance at the meetings and involvement by email more appealing. **With this in mind we would encourage all our members who receive this document to let us know your thoughts on how to increase our patient group numbers**
* As there was no other business the meeting was closed

Next meeting – Thursday 14th February 2019 at 2pm